

APPLE VALLEY POLICE DEPARTMENT | IDENTITY/FINANCIAL CRIME DETAIL FORM

Case Number _____

Please fill out this form and return it to the police department as soon as possible, or bring it to a scheduled appointment with the officer assigned to your case.

The information you provide will be used to understand what occurred, organize the investigative case, determine where evidence might be found, develop a theory of how the identity crime occurred, and determine what financial institutions should be contacted in the course of the investigation.

Date this form was filled out: _____

First Name: _____

Middle Name: _____

Last Name: _____

Date of Birth: _____

Driver's License Number: _____

Home Address: _____

Home Phone Number: _____

Cell Phone Number: _____

Pager Number: _____

Email Address: _____

Employer: _____

Work Address: _____

Work Phone Number: _____

1. What is the best time to reach you at home? _____
2. How did you become aware of the identity crime?
 - Found fraudulent charges on my credit card bill. Explain: _____
 - Found fraudulent charges on my cell phone bill. Explain: _____
 - Received bills for account(s) I did not open. Explain: _____
 - Found irregularities on my credit report.
 - Was contacted by a creditor demanding payment. Explain: _____
 - Was contacted by a bank's fraud department regarding charges. Explain: _____
 - _____
 - Was denied a loan.
 - Was denied credit.

- Was arrested, had a warrant issued, or a complaint filed in my name for a crime I did not commit. Explain: _____
- Was sued or a debt I did not incur. Explain: _____
- Was not receiving bills regularly for a legitimate account. Explain: _____
- Was denied employment.
- Had my driver's license suspended for actions I did not commit.
- Received a legal filing I did not file, such as a bankruptcy.
- Other. Explain: _____

3. What date did you first become aware of the identity crime? _____
4. When did the fraudulent activity begin? _____
5. What are the full name, address, birth date, and other identifying information that the fraudulent activity was made under? _____

6. Please list all fraudulent activity that you are aware of to date. Include the locations and addresses of where fraudulent applications or purchases were made (retailers, banks, etc.). List in chronological order, if possible. For example: "On 9-18-06, I received a letter from MM Collections stating that I had accumulated \$5,000 worth of charges on American Express Account #123456789. On 9-18-06, I called American Express and spoke with Jennifer Martin. She informed me the account was opened on 5-12-06 by telephone. I did not open this account, even though it was in my name. The account address was 123 Maple Street, Anytown, NE. Ms. Martin said she would send me an Affidavit of Forgery to complete and return to her." You may attach a separate piece of paper if you need the space. Please be concise and state the facts.

7. What documents and identifying information was stolen and/or compromised?

- Credit card(s). List bank issuing card: _____

- ATM card(s). List bank issuing card: _____

- Check(s) and/or checking account number. List bank issuing checks: _____

- Savings account. List bank: _____

- Brokerage/stock account. List bank/broker: _____

- Passport. List country issuing passport: _____
- Driver's license or license number. List state issuing license: _____
- State ID card or ID number. List state issuing card: _____
- Birth certificate. List city/state issuing certificate: _____
- Resident alien card, green card, or other immigration documents.
- Bank account passwords or "secret words" such as mother's maiden name.
- Other. Describe: _____

- Unknown

8. To the best of your knowledge, what identity crimes have been committed?

- Making purchase(s) using my credit cards or credit card numbers without authorization
- Opening new credit card accounts in my name
- Opening utility and/or telephone accounts in my name
- Unauthorized withdrawals from my bank accounts
- Opening new bank accounts in my name
- Taking out unauthorized loans in my name
- Unauthorized access to my securities or investment accounts
- Obtaining government benefits in my name
- Obtaining employment in my name
- Obtaining medical services or insurance in my name
- Evading prosecution for crimes committed by using my name or committing new crimes under my name
- Check fraud

- Passport/visa fraud
 - Other. Describe: _____
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9. To assist law enforcement in pinpointing when and by whom your information was compromised, it is of value to retrace your actions in recent months with regard to your personal information. This information is not solicited to "blame the victim" for the crime, but to further the investigation toward who might have stolen your personal or financial identifiers. What circumstances and activities have occurred in the last six months (including activities done by you and on your behalf by a member of your family or a friend)?

- I carried my Social Security Card in my wallet
 - I carried my bank account passwords, PINs or codes in my wallet
 - I gave out my Social Security number. To whom? _____
 - My mail was stolen. When? _____
 - I went away and my mail was held at the post office or collected by someone else
 - I traveled to another location outside my home area. Business or Pleasure? _____
Where did you go and when? _____
 - Mail was diverted from my home (either by forwarding order or in a way unknown to you)
 - I did not receive a bill as usual. Which one? _____
 - A new credit card I was supposed to receive did not arrive in the mail as expected. Which one? _____
 - Bills I was paying were left in an unlocked mailbox for pickup by the postal service
 - Service people were in my home. When? _____
What company? _____
 - Documentation with my personal information was thrown in the trash without being shredded
 - Credit card bills, pre-approved credit card offers, or credit card convenience checks in my name were thrown out without being shredded
 - My garbage was stolen or gone through
 - My ATM receipts and/or credit card receipts were thrown away without being shredded
 - My password or PIN was given to someone else. Who? _____
 - My home was burglarized. When? _____
 - My car was stolen or burglarized. When/where? _____
 - My purse/wallet was stolen. When/where? _____
 - My checkbook was stolen. When/where? _____
 - My personal information was provided to a service business or non-profit (donated money, took out insurance, saw financial planner, gave blood, etc.) Give details: _____
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- My credit report was queried by someone claiming to be a legitimate business interest. Who? _____

- I applied for credit and/or authorized a business to obtain my credit report (shopped for new car, applied for credit card, refinanced a home, etc.)
- My personal information is available on the Internet (in an open directory, white pages, genealogy web site, high school/college reunion web site, etc.)
- A legitimate purchase was made where my credit card was out of my sight
- My personal information was given to a telemarketer or telephone solicitor.
- My personal information was given to a door-to-door salesperson or charity fundraiser.
- A charitable donation was made using my personal information.
- My personal information was given to enter a contest or claim a prize I had won.
- A new bank account or new credit card account was legitimately opened in my name.
- I re-financed my house or property.
- A legitimate loan was applied for or closed in my name.
- A legitimate lease was applied for or signed in my name.
- A legitimate license or permit was applied for in my name.
- Legitimate utility accounts were applied for or opened in my name.
- Legitimate government benefits were applied for in my name.
- My name and personal information were mentioned in a newspaper, magazine or on a website.
- Online purchases were made using my credit card.
- Personal information was included in an email.
- I release personal information to a friend or family member.

For any items checked above, please provide as much detail as possible to explain the circumstances of the situation:

10. How many purchases over the Internet have you made in the last six months? _____

11. What Internet sites have you bought from? List all: _____

12. In the last six months, to whom has your Social Security number been given? List all: _____

13. Do your checks have your Social Security or driver's license numbers imprinted on them?

Yes No If yes, list retailer names where checks have been tendered: _____

14. Have you or a retailer written your Social Security or driver's license numbers on any checks in the last six months?

Yes No If yes, list retailer name/details: _____

15. Do you own a business that may be affected by the identity crime?

Yes No If yes, list business name: _____

16. Do you have any information on a suspect in this identity crime case? How do you believe the theft occurred? _____

17. Please list all the banks that you have accounts with, type of account (checking, savings, brokerage, pension) and account numbers that have fraudulent charges on them:

<i>Bank</i>	<i>Type of account</i>	<i>Account #</i>	<i>Fraudulent Charge amount</i>
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18. Please list all the credit card companies and banks that you have credit cards with that have fraudulent charges on them:

<i>Credit Card Company</i>	<i>Account #</i>	<i>Fraudulent Charge Amount</i>

19. Please list all the utility companies you have accounts with that have fraudulent charges on them:

<i>Utility Company</i>	<i>Account #</i>	<i>Fraudulent Charge Amount</i>

20. Please list all the financial institutions you have loans, leases and mortgages with that have fraudulent charges on them:

<i>Financial Institution</i>	<i>Type of Account</i>	<i>Account #</i>	<i>Fraudulent Charge Amount</i>

21. Please list any merchants you have credit accounts with such as department stores or retailers that have fraudulent charges on them:

<i>Credit Accounts</i>	<i>Account #</i>	<i>Fraudulent Charge Amount</i>

22. Please list any other financial institutions where fraudulent accounts were opened in your name or using your personal identifiers.

<i>Financial Institution</i>	<i>Account #</i>	<i>Type of Fraudulent Charge</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

23. Please list any documents fraudulently obtained in your name (driver's license, social security cards, etc).

24. Check the following organizations you have contacted to request a Fraud Alert be placed on your account:

- | | |
|---|-----------------------|
| <input type="checkbox"/> Equifax | Date Contacted: _____ |
| <input type="checkbox"/> Experian | Date Contacted: _____ |
| <input type="checkbox"/> TransUnion | Date Contacted: _____ |
| <input type="checkbox"/> Your Bank Name: _____ | Date Contacted: _____ |
| <input type="checkbox"/> Your Bank Name: _____ | Date Contacted: _____ |
| <input type="checkbox"/> Your Bank Name: _____ | Date Contacted: _____ |
| <input type="checkbox"/> Your Bank Name: _____ | Date Contacted: _____ |
| <input type="checkbox"/> Department of Motor Vehicles | Date Contacted: _____ |
| <input type="checkbox"/> Social Security Administration | Date Contacted: _____ |
| <input type="checkbox"/> Other: _____ | _____ |

25. Check the following credit bureaus you have requested a credit report from, and if the form has been received:

- | | |
|-------------------------------------|--|
| <input type="checkbox"/> Equifax | <input type="checkbox"/> Credit report received (attach copy to this form) |
| <input type="checkbox"/> Experian | <input type="checkbox"/> Credit report received (attach copy to this form) |
| <input type="checkbox"/> TransUnion | <input type="checkbox"/> Credit report received (attach copy to this form) |

26. List any financial institutions you have contacted regarding either legitimate or fraudulent accounts opened in your name. List details:

<i>Financial Institution</i>	<i>Phone Number</i>	<i>Person you spoke with</i>

- ✓ Attach copies of all account statements, correspondence, phone records, credit reports and other documentation concerning this case.
- ✓ Make a copy of this completed IDENTITY CRIME INCIDENT FORM for your records.
- ✓ Continue to maintain a detailed log of all your correspondence and contacts since realizing you were the victim of identity crime.